

# AGENDA

## Farmington City Parks, Recreation, Arts and Trails Master Plan **Advisory Committee Meeting #1**

November 17, 2022, 6:00 pm, Farmington City Hall



### **1. INTRODUCTIONS & PROJECT PURPOSE**

### **2. SCOPE OF WORK**

- Community Engagement & Outreach
  - Advisory Committee
  - Project Website/Social Pinpoint
  - Public Meetings
    - *Public Scoping Meeting: December 5, 2022*
    - *Draft Plan Open House: TBD*
  - Focus Interviews
  - Statistically-Valid Survey
  - Briefings and Public Hearing Presentations
- Needs Assessment & Analysis
  - Review Existing documentation
  - Demographics & Trends Analysis
  - Parks, Recreation, Arts, & Trails Inventory & Analysis
  - Parks & Recreation Department Analysis
- Draft Plan Development
- Adoption
- Final Master Plan

### **3. PROJECT SCHEDULE** (see page 2)

### **4. FARMINGTON PRAT GROUP DISCUSSION**

- Strengths
- Weaknesses
- Opportunities
- Threats

### **5. NEXT STEPS**

- Public Scoping Meeting
- Survey
- Focus Groups
- Document Review & Analysis

| TASKS  | 2022  |     |     | 2023 |     |     |     |     |     |     |     |     |      |     |     | 2024 |     |     |
|--|-------|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|------|-----|-----|
|  | MONTH | OCT | NOV | DEC  | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC  | JAN | FEB |
|  |       | 1   | 2   | 3    | 4   | 5   | 6   | 7   | 8   | 9   | 10  | 11  | 12   | 13  | 14  | 15   | 16  | 17  |
| <b>COMMUNITY ENGAGEMENT</b>  |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| A. Staff Coordination Meetings (10 total online)   |       | ❖   |     | ❖    |     | ❖   |     | ❖   |     | ❖   |     | ❖   | ❖    | ❖   |     | ❖    |     | ❖   |
| B. Advisory Committee Meetings (4 total - 2 online, 2 in-person)                           |       |     | ◆   |      |     | ◆   |     |     | ◆   |     |     |     | ◆    |     |     |      |     |     |
| C. Project Website   |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| D. Social Pinpoint Online Engagement Tool  |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| E. Statistically-Valid Community Survey  |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| F. Public Meetings (2 in-person - Scoping, Draft Plan Open House)                          |       |     | ☀   |      |     |     |     |     |     |     |     |     |      | ☀   |     |      |     |     |
| G. Focus Interviews (3 online total)   |       |     | ●●  | ●●   |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| H. Leadership Briefings (3 total - 2 City Council, 1 Planning Commission)                  |       |     |     |      |     | ★   |     |     |     | ★   | ★   |     |      |     |     |      |     |     |
| <b>NEEDS ASSESSMENT &amp; ANALYSIS</b>   |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| A. Kick-Off Meeting & Tour   |       | ●   |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| B. Review Existing Documentation   |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| C. Demographics & Trends Analysis  |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| D. Parks, Recreation, Arts, & Trails Inventory & Analysis                                  |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| E. Parks and Recreation Department Analysis  |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| <b>DRAFT MASTER PLAN</b>   |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| A. Development of Draft Parks, Recreation, Arts & Trails Master Plan & Department Analysis |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| <b>FINAL MASTER PLAN</b>   |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| A. Revisions/Finalization of Master Plan & Department Analysis                             |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      |     |     |
| B. Adoption /Final Plan Edits (2 Total - 1 City Council, 1 Planning Commission)            |       |     |     |      |     |     |     |     |     |     |     |     |      |     |     |      | ■   | ■   |

- Kick-Off Meeting and Tour
- ❖ Staff Coordination Meeting
- ◆ Advisory Committee Meeting
- ☀ Public Meeting
- Focus Interview
- ★ Leadership Briefing
- Adoption Presentation